



**Avon Local Councils Association
South Gloucestershire Area Group
Monday 19th October 2015
Poole Court. Poole Court Drive. Yate, BS37 5PT**

Notes of the meeting:

1. Apologies / Attendance

Apologies:

Oldbury on Severn Parish Council

Sharon Patela – Clerk to Bradley Stoke Parish Council

Cllr. Charene Winbow – Hawkesbury Upton Parish Council

Attendance:

Cllr. Gail Boyle – Pucklechurch

Victoria Bywater – Clerk to Pilning and Severn Beach Parish Council

Cllr. Peter Tyzack – Pilning and Severn Beach

Beverley Ewan – Clerk to Emersons Green Town Council

Cllr. Gill Penberth – Tormarton Parish Council

Cllr. Virginia McNab – Bitton Parish Council

Cllr. Andy Beacher - Frampton Cotterell Parish Council

Cllr. Mark Rosher – Charfield Parish Council

Hannah Saunders – Clerk to Charfield / Cromhall / Rockhampton Parish Councils

Cllr. Dick Whittington – Butcombe Parish Council / WERN

Pat Trull – Clerk to Wickwar Parish Council

Cllr. Martin Summers – Wickwar Parish Council

Gill Brooks – Clerk to Tytherington Parish Council

Cllr. Steve Hicks – Hanham Abbots Parish Council

County Secretary – Deborah White

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Cllr. Chrissie Cushing – Hanham Abbots Parish Council
Cllr. Louise George – Hanham Abbots Parish Council
Cllr. Simon Atwell – Hanham Abbots Parish Council
Cllr. Mike Drew – Yate Town Council
Cllr. Mike Baker – Downend and Bromley Heath Parish Council

2. Points from an informal discussion with Mark King. Head of Street Care during his presentation:
 - a. SGC pay for fly tipping
 - b. Maintenance of pitch equipment to continue
 - c. Dog mess offenders are prosecuted when caught
 - d. Irresponsible dog owners need an education regarding the bagging and binning of dog waste
 - e. We are in a “take away” society, responsibility for branded litter should be on the shop owners
 - f. ALDI employ litter pickers and should be praised
 - g. There has been a 30% reduction in staff at Street Care over the last 10 years reducing the capability
 - h. Call Centre responses could be improved
 - i. Fly tipping pin on Fixmystreet is not accurate enough, system enhancements are needed
 - j. The Email regarding SGC’s changes around playing fields to be resent to Emersons Green in particular but recommended to all.
3. Planning Applications – Councillor Gail Boyle - A simple guide to the Planning Application review process:
 - a. Planning procedures are available from DCLG – Link in the presentation.
 - b. It was agreed that the documents be circulated through Drop box – see link below
 - c. ALCA will be developing a Planning specific course – info circulated on completion

The link below will take you to the documents presented.

https://www.dropbox.com/sh/gndxkv0j4a5bqjz/AACe1a2KpPE9Vf_832NuJ4zJa?dl=0

4. Election costs for Parish Councils – Due to time constraints this was dropped and will be on the agenda of the next meeting.
5. Local Council Award Scheme - Due to time constraints this was dropped and will be on the agenda of the next meeting.
6. LCTS / Special Expenses –
 - a. The meeting agreed that Special Expenses should remain as is with further direct parish consultations undertaken.
 - b. The meeting agreed to go for the SGC recommended option 1

7. Any other Business

Community Led Planning in South Gloucestershire

- a. Dick Whittington circulated notes and gave an overview

- b. ALCA launched Neighbourhood Planning in BaNES and North Somerset
 - c. Dick will be available to work with Parishes on a practical agenda to deliver Neighbourhood Plans
 - d. Neighbourhood Planning meeting to be organised open to all parishes.
8. Agree date of next meeting
- a. Next meeting to be held in February, Date to be arranged.