

West of England LEADER Programme

Partnership Papers

| Title | Forward Plan | | | Annexe |
|-------------|--------------|-----------------------------------|-------------|----------|
| Prepared by | Date | Status | Agenda Item | D |
| CH | 05/07/16 | Information, comment and approval | 7 | |

Summary including governance issue:

A more detailed programme has been prepared to address both the immediate uncertainty and to incorporate additional decision making panels. The timescale for appraisal process is acknowledged as tight and dependent upon RPA performance (ie outside of our control).

It was also noted that we needed to identify cut off dates for more straight forward applications and understand timescales for future post Brexit scenarios. Previously we had a limited number of LAG meetings diarised it is now proposed to schedule interim meetings and call if required.

The LAG already has in its constitution the provision for an Executive Group (and a Draft TOR) but took the decision not to establish, it is suggested that this is reviewed in the current context.

Financial Summary:

No financial implications

Rationale:

Setting additional interim dates will allow greater flexibility both for slippages in the planned programme in addition to allowing more straight forward projects to come through as 'Express applications'.

We have also been advised that the RPA are looking at ways to bring a small grants programme forward and these interim dates could be used for this.

Recommendation:

The Partnership are asked to;

- Note the new proposed meeting dates and the proposed programme
- Agree for nominations/process for the Interim Decision LAG and/or establishment of the Executive Group

Supporting documents:

- Schedule of proposed meeting date
- West of England LEADER Programme [issue 05/07/16]

Schedule of Proposed Meeting Dates

| <i>Meeting</i> | <i>Proposed Date</i> |
|---------------------------------|--|
| Full LAG Meeting | Thursday 6th October 2016 |
| Interim Decision making LAG | Tuesday 6 th December 2016 |
| Full LAG Meeting | Thursday 9th February 2017 |
| Interim Decision making LAG | Wednesday 12 th April 2017 |
| Full LAG Meeting and AGM | Thursday 15th June 2017 |
| Interim Decision making LAG | Tuesday 15 th August 2017 |
| Full LAG Meeting | Thursday 19th October 2017 |
| Interim Decision making LAG | Tuesday 19 th December 2017 |

These dates are proposed and are subject to review. The Full LAG meetings will always take place, the Interim Decision making LAG (or Executive Group) will be called if there is business to conduct, with a minimum of two weeks notice.

*Extract from agreed **Terms of Reference for LAG** (September 2015)*

6.2 The WELAG may choose to delegate detailed decision-making to an Executive Group in order to facilitate delivery against the strategy. Those decisions will include the determination of applications for funding. Any approval agreed by the Executive Group will be reported to the next WELAG meeting. The Executive Group will have its own Terms of Reference that will be reviewed and agreed by the WELAG.

